

**Shelby County Fiscal Court
Meeting Agenda
April 7, 2026, 6:00 p.m.
Shelby County Courthouse
501 Main Street
Shelbyville, KY 40065**

1. Call Meeting to Order. – **Dan Ison, Judge Executive**
2. Roll Call. – **Tony Harover, County Clerk**
3. Motion to approve the Minutes from March 17, 2026. – **Dan Ison, Judge Executive**
4. Motion to approve Budget Transfers. – **Sheila McGee, County Treasurer**
5. Motion to approve Cash Transfers. – **Sheila McGee, County Treasurer**
6. Motion to approve Bill List. – **Sheila McGee, County Treasurer**
7. Acknowledgement of Pre-Approved Payroll & Claim expenses issued in March, 2026, Payroll with registers (3/5/2026 & 3/19/2026) – **Sheila McGee, County Treasurer**
8. Presentation of Credit Card Refunds for Departments. – **Sheila McGee, County Treasurer**
9. Motion to issue incentive payment of \$5,445.28 to Judge Executive, Dan Ison, for completion of his 40 hours of training for calendar year 2026 – **Dan Ison, County Judge/Executive**
10. Presentation of Proposed FY 2026-2027 Budget to Fiscal Court - **Dan Ison, County Judge/Executive**
11. Motion to approve bid for Preventative Maintenance Agreement between Shelby County Fiscal Court and Comfort Systems USA for the Shelby County Judicial Center for \$74,146.00, with quarterly payments over the term of the agreement. – **Willie Lucas, Special Projects Director**
12. Motion for Judge Executive to execute a Planned Service Agreement between Shelby County Fiscal Court and Johnson Controls for fire safety inspections for the Shelby County Judicial Center for \$1,800.00 annually. - **Willie Lucas, Special Projects Director**
13. Motion for Judge Executive to execute HB 556 Memorandum of Agreement (MOA) 2026 through 2028 between the Commonwealth of Kentucky, Justice and Public Safety Cabinet, Department of Corrections, and Shelbyville Detention Center. – **Sandra Ashcraft, Jailer**
14. Motion to approve the solicitation of bids for the Substance Abuse Program (SAP) provider at the Detention Center. Current contract ends 6/30/2026. – **Sandra Ashcraft, Jailer**
15. Motion to approve the solicitation of bids for the Commissary provider at the Detention Center. Current contract ends 6/30/2026. – **Sandra Ashcraft, Jailer**

16. Motion to approve the Churchill McGee Project Change Orders below for the Shelby County Storm Shelter: - **Chris Spaulding, Director of EMA/E911/Flood Plain**
 - a. Update size of sump pump crocks to 36x60 for \$4,256.15
 - b. Add 800 ft. of geothermal wells that will need to be drilled to meet specs for \$26,392.50
17. Motion for the Judge Executive to execute a Planned Service Agreement between Shelby County Fiscal Court and Johnson Controls. These agreements will include a cellular ‘dialer’ for fire alarm monitoring at the Stratton Center and the Courthouse, for \$750.00 each, annually. – **Willie Lucas, Special Projects Director**
18. Motion for Judge Executive to execute an agreement between Shelby County Fiscal Court and A & M Industrial Services to continue the second portion of abatement for work conducted for the Old Jailer House Remediation for \$108,193.31. - **Willie Lucas, Special Projects Director**
19. Motion to approve the following surplus vehicles from the Road Dept for sale on GovDeals; -**David Clemmons, Road Supervisor**
 - 2008 Chevy 3500 Dump Truck VIN 1GCJK34678E158820
 - 2006 GMC C7500 Dump Truck VIN 1GDP7C1C46F429390
20. Motion for Judge Executive to execute a non-opposition letter to ABB VIE, a pharmaceutical distribution facility, as it relates to a foreign trade zone designation. – **Rusty Newton, Occupational Tax Administrator**
21. Motion for Judge Executive to execute a non-opposition letter to the Louisville Riverport Authorities Application, establishing a sub-zone within a foreign trade zone for KUEHNE NAGEL, INC. – **Rusty Newton, Occupational Tax Administrator**
22. Human Resources. – **Dan Ison, Judge Executive**

Building Enforcement

- Motion to approve full-time, new hire **Steve Rusch**, as Level I Building Inspector, with a pay rate of \$65,000 annually. Motion to approve the pay rate to be effective 4/9/2026.

Detention Center

- Motion to approve full-time, new hire **Jose Sanchez**, as Deputy Jailer, with a pay rate of \$19.00/hour. Motion to approve position and pay rate to be effective 4/20/2026.

Human Resources

- Notice that Shelby County Fiscal Court will retain U of L Health Occupational Medicine as our Occupational Health needs partner and will not be switching to Baptist Health. (U of L and Baptist Health have both been notified).
- Motion to approve revised job description, Animal Control Manager, increase in salary range to \$55,000-\$85,000/year, add Animal Control Supervisor as position supervised, add responsibility of reviewing timecards for accuracy and submitting to finance, and removal of verbiage relating to wildlife; to be effective 4/8/2026.
- Motion to approve revised job description, Animal Control Supervisor, increase in hourly range to \$22-\$30/hour, removal of verbiage relating to wildlife, removal of vocational training as an education requirement, add training in animal control or animal behavior, add KACCA certification to be obtained within six months of employment, add requirement of the ability to lift up to 100 lbs. on a regular basis; to be effective 4/8/2026.

- Motion to approve revised job description, Animal Control Officer, increase in hourly range to \$18-\$25/hour, removal of Euthanasia certification, Add KACCA certification to be obtained within six months of employment, add condition of employment to be eligible for certification as state peace officer, updated availability to include this position may require 24 hour on call assignment, overtime, or working weekends; to be effective 4/8/2026.
- Motion to approve revised job description, Part Time Litter Abatement Technician, increase hourly range to \$18-\$21/hour, add verbiage to include training will be provided to obtain Class D Workers Certification, add condition of employment – Fiscal Court Approval, change the ability to lift 25 lbs. to 100 lbs. on a regular basis.
- Motion to approve revised job description, Deputy Chief-Paramedic, EMS, remove salary range based on experience and add salary range of \$70,000-\$110,000, add verbiage to perform administrative duties with the potential of rendering emergency care and transportation, add verbiage to in developing and maintaining operational procedures in conjunction with Chief, EMS, add in the Chief’s absence, the Deputy Chief serves as public relations spokesperson for EMS, add identification of means to retain current EMS personnel and recruit to EMS, add verbiage to maintaining certifications as required by KBEMS, add verbiage when necessary drive an ambulance or response vehicle, Qualifications – add PEPP Certification or equivalent to be obtained within one year, PALS certification or obtain within one year, NIMS Certifications 100,200,300,400,700,800 or obtain within one year, operate in all weather conditions, remove ability to lift 75 lbs. and add ability to lift 100 pounds on a regular basis.
- Motion to approve revised job description, Equipment Operator III, remove 2 certifications that are no longer offered, and 1 that is for interstate work zones. Also, add the ability to lift and carry 100 pounds.

EMS

- Motion to approve part-time, new hire **Winston Harris**, as EMT with a pay rate of \$20.00/hour. Motion to approve position and pay rate to be effective 4/17/2026.
- Motion to approve full-time, new hire **Michael Moreno**, as AEMT with a pay rate of \$65,241.12 annually, aligned with our pay scale for eight years of experience. Motion to approve position and pay rate to be effective 4/17/2026.
- Motion to approve full-time, new hire **Robert Ball**, as Paramedic with a pay rate of \$70,841.12 annually, aligned with our pay scale for eight years of experience. Motion to approve position and pay rate to be effective 4/17/2026.
- Motion to approve part-time rehired, **Brandon Berry**, as Paramedic with a pay rate of \$30.00/hour. Motion to approve position and pay rate to be effective 4/10/2026.

23. Magistrates' Report.

24. Adjournment.

Note: If there is a need for specific accommodations, including auxiliary aids, contact Mike Cox, ADA Coordinator of the Shelby County Judge Executive’s office at (502) 633-1220 at least one week before the meeting so that suitable arrangements can be considered for the delivery of the service or attendance requirement before the activity.